



**AMENDED CITY COUNCIL AGENDA**

Tuesday, January 19, 2021 at 7:00 p.m.  
VIA VIDEO/TELEPHONE CONFERENCE

**Pursuant to the Governor’s Executive Order No. 20-36, this meeting will be held by video/telephone conference. Members of the public may attend this meeting electronically or telephonically:**

**Join Zoom Meeting Electronically at:**

<https://us02web.zoom.us/j/86312864870?pwd=bVJGTmdiTG90bjlUNWd1RWQyQjY3QT09>

**Join Meeting Telephonically by Dialing: 1-312-626-6799**

**Meeting ID: 863 1286 4870**

**Passcode: 924121**

**CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is available online at <https://nebraskalegislature.gov/laws/statutes.php?statute=84-1411> or on the city’s website at [http://springfieldne.org/mayor\\_council/meeting\\_information](http://springfieldne.org/mayor_council/meeting_information)
- Roll call
- Pledge of Allegiance

**CONSENT AGENDA**

*All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.*

1. Approve Minutes of the January 5, 2021 Council Meeting
2. Approve Treasurer’s Report
3. Approve **Resolution 2021-2** extending COVID-19 pandemic sick leave to regular full-time and regular part-time employees

**REGULAR AGENDA**

1. SYAA 9U Baseball Team – Request to waive Community Building rental fee every Saturday in January, February and March for baseball practice from 9:00-10:30 a.m.
2. Consider approval of a proposal from GWorks for FrontDesk and Receipt Management software

3. Consider approval of **Resolution 2021-3** designating the city's legal newspaper
4. Discuss Kathleen Gottsch's annual review and consider a proposed merit increase

#### **DEPARTMENT REPORTS**

1. Sewer Department – Roy Swenson
2. Library & Community Building – Michael Herzog
3. Street Department – Kacie Murtha
4. Water & Parks Department – Dan Craney
5. Mayor's Report – Bob Roseland
6. City Staff Reports

*The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.*

#### **ADJOURNMENT**

#### **MINUTES**

Pursuant to the Governor's Executive Order No. 20-36, a regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. on Tuesday, January 19, 2021, via video / telephone conference using Zoom. Present were Mayor Bob Roseland; Council Members: Roy Swenson, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated that it was available for review online at <https://nebraskalegislature.gov/laws/statutes.php?statute=84-1411> or on the city's website at [http://springfieldne.org/mayor\\_council/meeting\\_information](http://springfieldne.org/mayor_council/meeting_information).

#### **Consent Agenda**

Motion by Swenson, seconded by Herzog, to approve the Consent Agenda. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

The City Clerk reported a balance on hand of \$2,723,318.29 in cash assets; Prestige Treasury-\$205,599.56; Prestige Bond-\$949,207.79 Keno Community Betterment-\$230,562.64; Keno Progressive Jackpot-\$50,006.30; Water Deposit Savings-\$4,205.39; Refundable Deposit Savings-\$1,227.82; Water Tower Savings-\$204,015.55; Sewer Restricted-\$207,208.24; Water Capital Facilities Fees-\$71,564.16; Sewer Capital Facilities Fees-\$182,517.25; City Sales Tax-\$3,207,629.55; Money Mark Library Bricks-\$3,969.62; Government Securities-\$116,074.89; Library Savings-\$11,630.70; Time Certificates as follows:

Bond-\$79,538.66; Tower-\$59,489.30; Water-\$130,417.75; Library Bricks-\$21,982.49; Library Restricted-\$41,683.77; Cash Receipts-\$219,716.27; Cash Disbursements-\$147,018.85.

**Regular Agenda**

**Agenda Item 1.** Travis Riley and Kyle Baughman, on behalf of the Springfield Youth Athletic Association (SYAA), requested the Council waive the Community Building rental fee for SYAA 9U select baseball team practices on Saturday mornings from 9:00-10:30 a.m. Riley noted that the SYAA’s insurance is already on file at City Hall and the \$150 deposit will be provided. They have also discussed using the 4H building at the fairgrounds if necessary. Council noted that the weekends are the busiest rental dates and often rented for weddings, parties, etc. Motion by Swenson, seconded by Murtha, to waive the Community Building rental fee for the SYAA 9U select baseball team practices with the understanding that any paid renter with at least two weeks booking notice shall supercede the SYAA’s use of the building on Saturday mornings from 9:00-10:30 a.m. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 2.** Council reviewed a proposal from GWorks for FrontDesk and Receipt Management software. Motion by Swenson, seconded by Craney, to direct staff pursue services provided by GWorks for FrontDesk and Receipt Management software and to authorize staff to execute the necessary agreements if they are acceptable with the terms and contingent upon verification that there is no conflict with the current online utility payment vendor. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 3.** Council Member Swenson introduced Resolution 2021-3 and moved its adoption. Council Member Herzog seconded the foregoing motion and on roll call on the passage and adoption of said resolution, the following voted YEA: Swenson, Herzog, Murtha, Craney. The following voted NAY: None. Whereupon the Mayor declared said motion carried and said resolution passed and adopted. A true, correct and complete copy of said resolution is as follows:

**RESOLUTION  
2021-3**

**RESOLUTION DESIGNATING THE CITY’S LEGAL NEWSPAPER**

WHEREAS, as per Springfield Municipal Code §1-1002 General Provisions; Notices; Publications, if the municipality is required to publish a notice or advertisement in a legal newspaper in or of general circulation in the municipality, and if there is no legal newspaper in or of general circulation in the municipality, then the municipality shall publish such notice or advertisement in a legal newspaper in or of general circulation in the county in which the municipality is located; and

WHEREAS, as per Neb. Rev. Stat. §25-523, a legal newspaper must have a bona fide circulation of 300 paid subscribers weekly; and

WHEREAS, the city intends to use the Sarpy County Guide and News / Gretna Guide and News, which meets city and state requirements, as its primary legal newspaper; and

WHEREAS, the city authorizes the Papillion Times and Omaha World Herald to be used as alternative legal newspapers as needed.

NOW, THEREFORE, BE IT RESOLVED BY the City of Springfield that, effective immediately, the city's legal newspaper shall be the Sarpy County Guide and News / Gretna Guide and News; and,

BE IT FURTHER RESOLVED BY the City of Springfield that the city may use the Papillion Times and Omaha World Herald as alternative legal newspapers as needed.

Introduced and Passed this 19<sup>th</sup> day of January, 2021.

City Council Member Swenson moved the adoption of said resolution.  
City Council Member Herzog seconded the motion.

Ayes: Swenson, Herzog, Murtha, Craney

Nays: None

Abstain: None

Absent: None

Approved: Robert Roseland, Mayor

SEAL

Attest: Kathleen Gottsch, City Clerk

**Agenda Item 4.** Motion by Swenson, seconded by Craney, to move agenda item 4, regarding Kathleen Gottsch's annual review and proposed merit increase, into executive session. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

#### **Department Reports**

**Agenda Item 1.** Swenson reported that the appraisal was completed on the sewer plant property and staff is working on details for an agreement with the South Sarpy Wastewater Agency.

**Agenda Item 2.** No Department Report from Herzog.

**Agenda Item 3.** Murtha reported that the roof will be completed on the salt bay within the next couple of weeks.

**Agenda Item 4.** No Department Report from Craney.

**Agenda Item 5.** Mayor Roseland reported that he was meeting with a construction company in February regarding development.

**Agenda Item 6.** Kathleen Gottsch, City Administrator, reported that the Governor extended his executive order to allow virtual meetings by public bodies through the end of April. Council discussed how to proceed with future meetings and decided to go back to in person meetings at City Hall beginning February 2.

#### **Executive Session**

Motion by Swenson, seconded by Craney, to enter into executive session at 7:34 p.m. for the purpose of personnel matters. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Swenson, seconded by Herzog, to leave executive session at 7:50 p.m. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Swenson, seconded by Craney, to approve a 5% merit increase to Kathleen Gottsch, City Administrator/Clerk/Treasurer. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Motion carried.

### **Adjournment**

Motion by Swenson, seconded by Herzog, to adjourn. AYES: Swenson, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 7:52 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on January 19, 2021; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kathleen Gottsch  
City Clerk